

International Leadership Charter High School

Board of Trustees Meeting

April 30, 2013

Location: ILCHS

Present:

John Paul González, Dr. Doris Torres, Lupita Samuels, Dr. Elaine Ruiz-López, Doreen Bermúdez, Jenny Peguero

Excused: Nubia Moreno

- Meeting was called to order at 6:40 pm
- John Paul Gonzalez welcomed Doreen Bermudez officially onto the BOT. Ms. Bermudez is also a parent of a 9th grade student at our charter school.
- Approval of the minutes with minor revisions

CEO Report

- Dr. Lopez introduced Jenny Peguero, Special Projects & Finance Manager, who presented a comprehensive financial report. All school finances are in balance and there is a positive cash flow. There was a full updated report on the final pricing for the \$17, 750,000.00 Bond Financing and relevant data. The terms of financing and the repayment plan for the Bonds were again reviewed and discussed. The new school facility construction timeline was discussed and it was reported that the "build out" team meets weekly to ensure that all relevant matters related to DOB permits, demolition and ground breaking and foundation work is on track. The timeline for the completion of pre-construction work and ground breaking is July 2013.

Enrollment and Registration for 2013-2014

- The results of Student Enrollment and Lottery took place on April 1, 2013. The outreach efforts that led up to the 102 students were accepted for the 2013-2014 Academic Year as well as the strategy for reaching out to students for enrollment whom are at higher risk. Although our charter goal is 88 students for enrollment, we enroll additional 22 students to account for the natural attrition that takes place. There were approximately 100 students on the waitlist at the time of the lottery. Applications are being submitted on a daily basis. Two registration dates are scheduled in May.
- *Disciplinary Policies:* There was a disciplinary infraction that led to an expulsion of a student for violating our charter school's code of conduct and DASA. The Student Parent Handbook is being reviewed as well as our disciplinary policies in order to be responsive to the demands of the Dignity Act and to ensure alignment of language with our suspension documents. However, it was agreed that our goal will continue to be to sustain and maintain our positive school climate that is rooted in our Core principles of PEACE and Respect for all and to enforce Zero Tolerance

pursuant to our charter vision and goals. Our CEO has scheduled a special presentation in May that will be led by our school's counsel. Our guidance and student support team, Program Director for College Prep and Program Director for Special Education will be part of meeting. Dr. Lopez will also be seeking an updated DASA policy from school counsel that will be more closely aligned with the Due Process provisions. The BOT will review and discuss for adoption.

Academic Program

- All 3rd quarter parent teacher conferences were held and successful with active parent attendance and participation for all grades.
- The College Prep Team organized a very successful Second Annual Junior College Fair and several representatives of colleges and universities made presentations to our Juniors.
- It was reported that in April, 45 out of 60 seniors received college acceptance letters from several of their safe as well as reach schools. Seniors are very busy completing their Exit Portfolios; their Community Development Projects and the power point presentations on the Drop Out Prevention Models that they are proposing for NYC Public Schools.

Talent Development & Staff Recruitment

- Operations team members and teacher recruitment committee participated in two Citywide Job fairs at Teachers College, Columbia University and the NYC Charter Center sponsored charter jobs fair at Harlem Children's Zone.
- The Learning Environment Survey was discussed and completed on time. The Parent surveys arrived a little late therefore incentives were provided to students to assist with increased numbers of parent surveys being submitted.

End Year Assessments

The NYSESLATT is scheduled for May. It was reported that the Regents exams were the 6 weeks away. The first NYS Regents exam will take place on June 11, 2013 through June 21, 2013. The "Mock Regents" preparations and schedules are in the process of being completed. A collapsed schedule for the accommodation of strict Regents preparation for all grades will commence last week of May and first week of June.

School wide activities of special note are the Mother's Day Spring Dinner celebration, the International Luncheon on May 22, 2013 and Fourth Cohort Prom and Graduation in June 2013. Our School was also invited to participate in the Bronx Week 2013 Parade sponsored by the BOEDC and the Bronx Borough President's Office.

Adjourned at 8:08 pm.



Respectfully submitted by John Paul González, Board of Trustees