

# International Leadership Charter High School

Board of Trustees

Meeting May 21, 2103

Location: 2900 Exterior Street, Bronx, NY 10463

Present: Dr. Doris Torres, Dr. Elaine Ruiz-López, Doreen Bermúdez, John Paul González , Nubia Moreno

Excused: Lupita Samuels

Meeting was called to order at 6:50 pm

Action:

Review and approval of the minutes of the previous board meeting: Accepted.

## **CEO Report:**

As a follow up to a student related incident and expulsion Dr. Lopez requested that our school counsel make a special presentation the guidance and school leadership team a detailed orientation of the Dignity Act. It was successful and well received. Ms. Collado, MSW and full time member of the ILCHS staff has been named the "Dignity Act Coordinator"

## **Policies:**

In addition the following policies were reviewed and approved by consensus.

Action Taken:

Motion to adopt Dignity Act as an addendum to our charter school's official disciplinary policy.

The Student Parent Handbook was already updated to include the portions of language. Suspension and Expulsion letters were also drafted by school counsel to ensure alignment with our Code of Conduct and Discipline Policy. This will further ensure clarity that our charter school does indeed provide Due Process to students who have engaged in "Zero Tolerance" violations that would require a recommendation and action for suspension and expulsion that is consistent with the provisions of the law as well as alignment with our discipline policy.

## **School Finances and**

Review of financial position. Books are balanced, Cash flow is positive and all bills are being paid on time. On or before July 31<sup>st</sup> the reconciliation is due to authorizers and the Audit must be completed before October 31, 2013.

## **Audit Compliance:**

Letter of engagement from Financial Audit firm [ODMD] was reviewed and accepted by BOT. The preliminary audit work is scheduled to begin in June 2013 and is expected to be completed in 2-3 days. The goal is to have the required annual audit fully completed by end of September 2013.

## **Facilities:**

The demolition and timeline for construction of new school facility is on track and scheduled to begin over the summer months.

**Achievements and Recognitions:**

Dr. Lopez also reported on the great news on having received a notice from **US World News distinction** that ranks ILCHS among the top 25% of all high schools nation wide with the Bronze Medal. A Press Release has been prepared for public distribution. The BOT congratulated the CEO and school faculty and team for an outstanding job.

In preparation for the NYS Regents Exams the schedule will be temporarily modified to accommodate Regents Course preparation starting on May 28 through June 8<sup>th</sup>. Faculty will be guiding the preparation with resources that include the Baron's text and practice regents exams with additional support for students as needed.

**Enrollment and Admissions 2013-2014**

There will be a second round of registration of students for the 2013-2014 on Wednesday May 29<sup>th</sup>.

**Seniors and Graduation:**

Our Valedictorian and Salutatorian have been identified. Seniors are in process of completing their Exit Portfolios for the final exit review with Dr. Lopez and College Prep Team. It is anticipated that we will meet or exceed the previous year graduation rate of 95%. We have 53 seniors

Adjourned at 8:00 pm.



Respectfully submitted by John Paul González, Board of Trustees