

International Leadership Charter High School

Board of Trustees Meeting

October 22, 2014

In attendance: Dr. Elaine Lopez, Prof. John Pau Gonzalez, Doreen Bermudez, Ana Koessler and Lupita Samuels.

Absent: Elissa Ramos.

Meeting called to order at 6:35 P.M.

Board Business:

- Mrs. Ann Koessler who has joined ILCHS Board of Trustees was introduced and welcomed. It was determined that she is a good fit to serve on the fiscal committee and to serve as Interim Treasurer for where a vacancy exists.
- The Financial Audited Statements were reviewed in detail and approved by the Board.

CEO Report:

- Renewal Application Narrative from the Office of School Design and Charter Partnership reviewed and discussed, also revision to new templates for collecting data was reviewed.
- Charter School renewal application, 2014-2015 reviewed and discussed. All Charter renewal documents due, January 6, 2014. Previous Charter renewal was in January of 2011. A request has been made for visits to be scheduled after the NYS Regents exam in January.
- The progress on construction was discussed. The shear walls are being completed and the steel beams are being delivered on December 1st. The delay on the delivery of this item is noted as being 5 months. Mr. Lawson met with Procida, head of construction company to make sure that the new timeline is adhered to. BOT to schedule meeting with Procida as well.

- Challenges with current facility discussed. Landlord ordered additional work from our painting company, without knowledge or consent of our CEO. A letter to be issued to the landlord as charges billed to **ILCHS**. This company was contracted to paint our classrooms and hallways in order to spruce up the learning environment for our incoming students in September. **ILCHS** did not hire painters to paint building's **public** stairwell.
- CEO sees need for upgrade training for School's fiscal team for the development of a better system of recording our bond money, including account receivable and payable to the construction project.
- The Board approved the acceptance of a proposal to outsource additional support from BoostEd services. Financial statements reviewed and discussed. Financial challenges and future projections. The BOT needs to fundraise and provide three names of potential donors for the next round of appeals.
- Enrichment Programs have begun. CEO has resumed a violin program for 15 students. Dr. Lopez has established a partnership with the Noel Pointer Foundation. Also the Health Fair was a huge success.

Meeting adjourned at 7:40

Cordially submitted by Lupita Samuels, Board Secretary.