

**International Leadership Charter High School  
Board meeting Minutes  
5/21/14**

In attendance: John Paul Gonzalez, Elaine Ruiz- Lopez, Lupita Samuels, Doreen Bermudez, Elissa Ramos. Excused-Nubia Moreno

Meeting came to order at 6:40 PM

Minutes were unanimously approved as presented for the April 23, 2014 board meeting.

### **CEO Report**

#### School Finances:

The Interim Financials were presented for period ending May 31, 2014. Cash flows are reported as positive and the Total Revenue was reported at \$ 4,411,540.00 with Total Expenses at \$2,425,350.00; and the General & Administrative expenses total \$ 1,039,436.00 with changes in net assets at \$ 946,754.00.

The fiscal report was accepted as presented.

#### Fundraising and Development:

There has been a comprehensive process for how fundraising and development is being approached. Letters of Intent for various foundations have been written and presented, as well as proposals and introductory meetings that have been scheduled. Part of the plan includes targeted meetings with potential funders and donors. The annual target continues to be projected at \$250,000.00 for the upcoming fiscal year.

#### Academic Program:

The NYSED issued the NYS Report Cards. Our Graduation rate for the previous 2013 Academic Year is confirmed at 96%. In addition, on May 5, 2014 ILCHS has received once again, recognition from US NEWS & World Report that our charter high school is a Bronze Medal winner for Best High School and for decreasing and closing the performance gap over local and statewide schools.

#### College Prep Update:

The upcoming graduation is projected to be 97% of our total cohort who will receive a Regents High School Diploma. Of that number, 98% have received college acceptance letters and will enroll in the fall.



Facilities Update:

The construction is ongoing and the timeline continues to be for completion in November of 2014 and move in date for January 2015. Excavation and pouring of concrete are the immediate next steps. The delays in the move in date may impact the greater projections for student enrollment as we must continue operations in current facility.

ILCHS has started drafting plans for the creation of a School Based Adolescent Health Clinic, and a Library/Media Center as part of two new school-wide programmatic initiatives. For the "Health Clinic" We have hired an Education Pioneer who has an MPA and is experienced with similar adolescent programs in health. We have begun the conversations with potential health partners for this initiative. Part of this process will include the development of a greater Health and Wellness Policy. There are projected plans to begin searching for potential partners to assist in the development of a garden that can be connected to the Science Labs that will be built.

Safety and Security:

A review of Visitor policy will now require stricter procedures for barring unannounced visitors to the school premises. This includes having an appointment in advance that is authorized by a member of the Leadership Team. It will also require that visitors and parents be scanned for safety reasons with security wands. Maintenance of order while on school premises will be expected and threats of any kind will be grounds for immediate call to 911 and removal from premises.

The Board congratulated Dr. Ruiz Lopez for her outstanding leadership.

The next meeting has been scheduled for Tuesday, July 8th.

Respectfully Submitted,

John Paul Gonzalez

