

International Leadership Charter High School

Board of Trustees Meeting

February 8, 2018

In Attendance: Dr. Elaine R. Lopez, Elissa Ramos, Vagnes de la Rosa, Doreen Bermudez, Jeanette Sequiera, Darlene Garcia

Parent Advisory Board: Edilis Gonzalez, Maria Garcia Beltre, Bety Quiroz, Soledad Price

Absent: Jordan Sanchez

Meeting call to order at 6:47 PM

Board of Trustees Business:

- Minutes reviewed and approved for January 18,2018
- Discuss response letter received from the Bond Investors to the BOT's response to their request recently made. The school's legal representative is looking to schedule a meeting for the parties involved, for further discussion on what is being requested and the terms of the loan with regards to request from the bond investors for additional financial oversight.

CEO Report

- Review of ILCHS Dashboard – the school is still on target in attendance, despite a recent spike in absences due to flu season.
- Suggestion was made to add to the Dashboard the required number of fire drills and the number so far completed. Additionally, to add the number of Code Blue and Code Red required and completed.
- Reviewed the financial information on the Dashboard
- CEO discussed recruitment plan for 2018-2019 school year. The plan was reviewed and strategies discussed. ILCHS is holding a middle school fair on March 17 (Saturday) 1-3PM. Suggestions made included;
  - Have student ambassadors to maintain contact with the prospective students
  - Holding tours during the day so that parents and students can see how the school functions during the day.
  - Send letters to middle schools featuring their alumni who became ILCHS scholars and graduated. It will be like...where are they now?
  - Advertisement of the open houses and fair are being made in the Daily News, News 12 and local libraries.
- Upcoming open houses: 1/17/18, 1/24/18, 2/14/18, 2/21/18, 3/7/2018, 3/14/2018 and 3/28/18 from 6-7PM. The lottery will take place on Wednesday, April 11, 2018, 5-6PM.

Meeting adjourned at 8:09 PM.